



INFORMATION SHEET - MORTGAGE LOAN RECAST

What is a Mortgage Loan Recast?

A mortgage loan recast is when you pay a substantial amount of principal on your loan to reduce the balance and monthly payment.

How does a Mortgage Loan Recast Work?

- If approved, you make a substantial (minimum of \$10,000) lump sum payment to reduce the loan balance
- We then recalculate the monthly payment based on the lower principal balance, using the same interest rate and time remaining under the original mortgage term
- As a result, you receive a lower monthly payment

Is There a Fee?

- Currently, RoundPoint charges a fee of \$300.00 to process a Mortgage Loan Recast

How do I Qualify?

- Your loan must be a conventional mortgage
- Your monthly mortgage payment must be current with no amounts outstanding due
- We must have an available copy of the Recorded Deed of Trust (please include a copy with your application to expedite the process)
- Your request must be at least 90 days after the mortgage closing date
- Your request must be at least 90 days prior to any scheduled Adjustable Rate payment changes
- You must have a lump sum principal payment of \$10,000 or more available within 30 days (do not start this process if your payment will not be available within 30 days)

How do I Get Started?

- Complete, sign, and return the Mortgage Loan Recast Application (please note, all original signors of the original Note must sign this application)

What Happens Next?

- We will review your submitted Mortgage Loan Recast Application and determine eligibility
- If you are denied, you will receive a letter explaining the reason for denial
- If you are approved, you will receive a form Mortgage Loan Recast Agreement within 15 days (The Agreement will include the new monthly mortgage payment amount)
- You will then be required to execute, notarize, and return the Mortgage Loan Recast Agreement
- You will be required to include your lump sum payment with the Mortgage Loan Recast Agreement
- Begin paying your new monthly mortgage payment on the effective date specified in the Mortgage Loan Recast Agreement (no more than 45 days from the date of the agreement)



MORTGAGE LOAN RECAST APPLICATION

Principal Curtailment Information

If you have already made a principal curtailment payment, please indicate the amount of the curtailment payment and the date that you remitted the funds to RoundPoint in the spaces below:

Principal Curtailment Amount: \$ _____ (Minimum \$10,000)

Principal Curtailment Date: ____ / ____ / ____

If you have NOT already made a principal curtailment payment, please indicate the amount of the curtailment payment you intend to remit to RoundPoint in the spaces below:

Principal Curtailment Amount: \$ _____ (Minimum \$10,000)

Principal Curtailment Date: ____ / ____ / ____ (Must be within 30 days of date of application)

Customer Contact Information

Loan Number: _____
Borrower Name: _____ Co-Borrower Name: _____
Borrower Home Phone: _____ Co-Borrower Home Phone: _____
Borrower Cell Phone: _____ Co-Borrower Cell Phone: _____
Borrower Email: _____ Co-Borrower Email: _____
Mailing Address: _____

Important Message: From time to time it may be important for RoundPoint Mortgage Servicing LLC to contact you regarding your mortgage account via text, email and/or auto-dialer. Do you authorize RoundPoint Mortgage Servicing LLC to contact you regarding your mortgage account via text, email and/or auto-dialer?

- Yes, I authorize
- No, I do not authorize

Return Address for Application

Please submit your completed application, along with a copy of the Recorded Mortgage Deed of Trust to the below address:

RoundPoint Mortgage Servicing LLC Attn:
Recast
PO Box 19409
Charlotte NC 28219-9409



Customer Attestation

I certify, acknowledge, and agree the following:

1. I have read and understand the contents of the INFORMATION SHEET – MORTGAGE LOAN RECAST
2. I understand that submission of this request does not guarantee that I will be approved for a recast
3. If approved, I understand that I must provide my lump sum payment with my executed and notarized Mortgage Loan Recast Agreement in order for RoundPoint to process the recast.

Borrower Signature: _____ Date: _____

Co-Borrower Signature: _____ Date: _____